

FOREST COUNTY ATV ASSOCIATION

BYLAWS

Article I – Names & Purpose

Section 1

The name of this organization shall be Forest County ATV Association, hereafter, referred to as the Club.

Section 2

The purpose of the Club

- To promote the general welfare and safety of ATV/UTV recreation.
- To protect & preserve the land the ATV/UTV will be using.
- To serve the interest of ATV/UTV owners.
- To assist in the upkeep & maintenance of the ATV/UTV trails in Forest County.
- Educate ATV/UTV users in the safe operation of an ATV/UTV.
- Maintain a Trail Ambassador enrolled with the Trail Ambassador program with WATVA.
- Educate the General public about responsible ATV/UTVing.

Article II – Membership

Section 1

Membership in the Club shall consist

- A. Active members
- B. Associate Members (Businesses)

Section 2

Application for membership shall be made in writing on the appropriate form. By applying for membership, the applicant is agreeing to abide by the Bylaws of the Club. That person shall immediately become a member upon payment of the required dues.

Section 3

A family membership consists of all family members living at home. Maximum two votes per family.

Section 4

The membership in the Club shall be an annual membership occurring each April. The member will receive a renewal dues notice.

Section 5

The officers shall determine the annual dues on a year-to-year basis.

ARTICLE III – MEETINGS

Section 1

The fiscal year of the Club shall run from January 1 to December 31 of any year.

Section 2

The annual meeting of the Club will be held at the September meeting.

Section 3

The Officers shall determine the date, time and place of each meeting. The meeting should be on a monthly basis during primary ATV Season and additional meetings as needed.

Section 4

The business of the Club shall be conducted according to Robert's Rules of Order.

Section 5

The President and/or Board of Directors may call a special meeting of the Club for any purpose. The President or calling Board member shall designate the location of the meeting.

Section 6

A majority of the active members shall constitute a quorum. Any formal action taken shall require a majority vote of those active members present.

Section 7

The President has the ability to poll the Board of Directors and take action on time sensitive issues outside of normal membership meetings by taking roll call votes.

ARTICLE IV – OFFICERS AND APPOINTMENTS

Section 1

The principal officers of the Club shall be the President, Vice-President, Secretary and Treasurer, each of whom shall be elected by a majority of votes cast by the membership at the annual meeting. The Board of Directors will consist of the Officers & three (3) other Club members in good standing appointed by the Officers whenever a vacancy occurs.

Section 2

Any vacancy occurring in the Officers, including a vacancy created by inactivity, shall be filled until the next succeeding annual election by appointment of the President, subject to majority vote of the general membership. Any vacancy of a Director, including a vacancy created by inactivity, shall be filled by appointment of the Officers. Inactivity shall be defined as attending less than three (3) monthly meetings during a calendar year.

Section 3

The President shall be the principal executive officer of the Club and shall supervise and control all the business and affairs of the Club. The President shall preside at all meetings of the members. The President shall have the authority to appoint agents and representatives of the Club, and delegate authority to them. The President shall have the authority to sign all other documents on behalf of the Club in the course of regular business and may authorize any officer or agent of the Club to sign such other documents in his place. The President can appoint an audit committee consisting of three people, which would audit the financial records after the end of the fiscal year.

Section 4

In the absence of the President or in the event of his or her inability or refusal to act, the Vice President shall perform the duties of the President, and when so doing, shall have all the powers of the President and be subject to all the restrictions upon the President.

Section 5

The Secretary shall keep the minutes of the meetings. The Secretary shall keep all Club records, except financial records, including lists of committees and their members and roster of members. The Secretary shall also keep a current post office address/E-Mail of each member of the Club.

Section 6

The Treasurer shall keep all financial records of the Club and have charge of its funds. The Treasurer shall receive and have receipts available upon request of all monies due and payable to the Club from all sources and deposit all such monies in the name of the Club in such bank or other depositories. The Treasurer shall make expenditures as the members indicate. Both the President & Treasurer have the ability to sign the checks. A Treasurer report shall be prepared for each meeting. The Treasurer shall maintain an address for the Club and direct all incoming correspondence to the appropriate Club officials. The Treasurer shall send out renewal dues notices to the membership based on Article II, Section 4 above.

Section 7

The Trailboss is an appointed position and can be held by any current member or Officer of the Club. The Trailboss shall record and keep documentation of trail equipment and equipment maintenance. The Trailboss is responsible for maintaining a list of volunteers for grooming trails and is responsible for submitting grooming hours to the Forest County Forestry Department for reimbursement. Forest County Forestry limits the reimbursement funds annually and their budget year is July 1 to June 30.

Section 8

President and Vice President shall be elected for two years and be elected in alternate years. The Treasurer and Secretary shall be elected for two years and be elected in alternate years

Section 9

Appointed positions and Committees may be created and members nominated by majority vote of Officers and Directors. Responsibilities for appointed positions and committees, including membership in them, shall be documented and saved with the Club Legal Documents and be made accessible upon request by any current member.

Section 10

This Club may be disbanded and dissolved by 2/3 majority vote of the Board of Directors upon determination that the Club is no longer viable or effective in achieving its purpose. Upon dissolution and after satisfying all legal and financial obligations and liabilities, the Executive Committee shall donate all remaining assets of this Club to an organization of similar mission and purpose.

Section 11

The Officers (President, Vice President, Secretary, Treasurer) are authorized to spend up to \$2,000.00 without further action from the Board of Directors or votes from the membership. Any amounts over the authorized limit must be pre-approved. The Officers will be given a FCATVA Debit Card to use for these transactions in order they not use their personal accounts and wait for reimbursement. Receipts for all debit card transactions are to be provided to the Treasurer.

ARTICLE V – Volunteer Equipment Usage Immunity

Section 1

Volunteers who are granted access to Club-owned equipment shall be immune from personal liability for any damage or loss incurred to the equipment during the course of their volunteer activities.

Section 2

The Club assumes full responsibility for repairing, replacing, or bearing associated costs for any damage or loss of equipment, provided that such damage or loss was not a result of intentional misconduct, willful negligence, or unauthorized use.

Section 3

Volunteers are expected to exercise reasonable care and diligence when using the equipment and promptly report any equipment-related incidents or damages, providing accurate details of the circumstances surrounding such incidents.

Section 4

By utilizing the equipment, volunteers acknowledge their agreement to the terms outlined in this clause and release the Club, its representatives, and affiliates from any claims, demands, or legal actions arising from the use of the equipment during their volunteer activities.

Section 5

This article does not exempt volunteers from their responsibility to adhere to all other applicable rules, policies, and procedures outlined in the Club's bylaws and guidelines.

ARTICLE VI – AMENDMENTS

Section 1

These bylaws may be amended by the affirmative vote of the majority of the active members of the Club.